

Notice of an Annual General Meeting

3rd August 2017

Dear members,

The Australian Sign Language Interpreters Association Queensland (ASLIAQ) will hold its 2017 Annual General Meeting at:

LOCATION: NAATI Office - Queensland Multicultural Centre
102 Main Street KANGAROO POINT QLD
DATE: Friday 25th August 2017
TIME: 7:30pm

KEY Dates:

- **NOMINATION FORMS** must be received by 5:00pm 10th August
- **ADDITIONAL AGENDA ITEMS** must be received by 5:00pm 10th August
- **PROXY FORMS** must be received by 5:00pm 25th August

ASLIA Queensland Committee (maximum of 9 positions) positions open for nominations during this AGM are:

- **General Committee Member** - One year term (2017 - 2018)
- **Vice President** - Two year term (2017 - 2019)
- **Treasurer** - Two year term (2017 - 2019)
- **Secretary** - One year term (2017 - 2018)

ASLIA Queensland Representative on the ASLIA National Board:

- **ASLIA Board Director** - One year term (2017 - 2018)

Regards,

ASLIA Queensland Committee

A member entitled to attend and vote at the meeting is entitled to appoint a proxy to vote, and attend, instead of them. A proxy needs to be a member of the association.

Notice of Meeting
Australian Sign Language Interpreters' Association Queensland
Annual General Meeting
Brisbane, Queensland
Friday 25th August 2017
7.30pm

ANNUAL GENERAL MEETING AGENDA

1. Opening and welcome – President
2. Roll call
3. Call for apologies
4. Adoption of the minutes from the 2014 AGM
5. Matters arising from minutes of previous AGM
6. Reports
 - President's Report
 - Treasurer's Report (including financial report)
7. Adoption of presented reports
8. Election of Executive and Committee members
 - Tabling of nominations
 - Nominations from the floor for unfilled positions
 - Tabling of proxies
 - Voting
9. Close of meeting

ANNUAL GENERAL MEETING Minutes - Friday 4th November 2016

Australian Sign Language Interpreters' Association Queensland
Annual General Meeting, Brisbane, Queensland

Chair of Meeting	Kahli Timms
Present for meeting	<p>IN PERSON:</p> <p>Petra Svab, Llewellyn Jones, Elisa Lydiard , Neil Wood, Matthew Townsend, Brett Milton, Lesleigh Brennan, Duke Moolenaar, Neva Milton, Julie Tait, Julie Griffiths, Megan Bytheway, Dane Spencer, Holly Menzies, Kim-Ann Lyons, Kath Kunde, Kathryn Washington, Melanie Ellis, Shane Collinge, Fiona Branco, Zane Hema, Rebekah, Steve Waddell, Michelle Cook, Kahli Timms, Sarah Stewart</p> <p>LIVESTREAM:</p> <p>Ruth Sullivan, Nathan Marriott, Belinda Wheat, Sam Wheat</p>
Minutes	Sarah Stewart

Agenda Item	Who Responsible	Comments
1. Opening and Welcome	Kahli Timms – President	<ul style="list-style-type: none"> Meeting opened at 1935 QLD time
2. Roll call	Kahli Timms – President	<ul style="list-style-type: none"> Encouraged all to sign onto register for both AGM and previous PD.
3. Call for apologies	Kahli Timms – President	<p>Apologies include:</p> <ul style="list-style-type: none"> Suzanne Timms Simon Whitney Danielle Vicary Bernie Chapman Margie Chandler Maree Madden Anna Duncan

4. Adoption of minutes from the previous AGM	Kahli Timms – President	<ul style="list-style-type: none"> • Copies distributed to AGM attendees for perusal • Minutes moved by Julie Tait • Seconded by Julie Griffiths
5. Matters arising from minutes of previous AGM	Kahli Timms – President	<ul style="list-style-type: none"> • Nil raised
6. Reports	Kahli Timms – President	<p>Kahli Timms Report</p> <ul style="list-style-type: none"> • Last AGM it was announced that ASLIAQ were becoming incorporated. There have been many significant achievements towards this goal and this is not far away from completion. • Many thanks to Megan Bytheway for all her hard work. • 4 PDs over the last yr – ¾ have been live streamed for rural participants • Created sponsorship program for those who financially cannot afford to attend PDs or conferences. • Information night for Deaf community discussing how to use interpreters and the ethical standards we abide by. • ASLIA is partnering with AUSIT to organise FIT conference to be held in Aug 2017. • Established MOU with Green Door to work together to provide more PD for members. • ASLIA national will soon go through a restructure. All members are eligible to vote on changes. • Thanks to all board members of ASLIAQ for their hard work and support and to Griffith Uni and DSQ. • I am stepping down after 9 years on the committee.

6. Reports continued	Julie Griffiths – Treasurer	<p>Julie Griffiths Report</p> <ul style="list-style-type: none"> • ASLIAQ have three accounts <ul style="list-style-type: none"> - General Account - Balance = \$10,505.2 - Investment Account - Balance = \$13,165.29 - Visa Debit Card - Balance = \$187.98 - Combined balance = \$23,858.47 (not including membership fees – if included will have an additional \$6,000 approx) • Upcoming workshops in 2017 will be costly to organise but worthwhile! • Next year there will be a new system for PDs with an EI stream to better cater for needs.
7. Adoption of presented reports	Kahli Timms – President	<ul style="list-style-type: none"> • KT president report moved by Lesleigh Brennan and seconded by Duke Molendinar. • Treasurer report moved by Megan Bytheway and seconded by Julie Tait.
8. Election of Executive and Committee members	Megan Bytheway – Vice president	<ul style="list-style-type: none"> • Megan Bytheway and Julie Griffiths both have 2 yr terms and thus their positions are not voted upon this AGM. • All other committee members are stepping down from their current roles. • Green ballot papers distributed to all full ASLIA members with proxy votes included also. • 2 candidates for president were Julie Tait (nominated by Kahli Timms and seconded by Megan Bytheway) and Neva Milton (nominated by Brett Milton and seconded by Kylie Mansfield). • Petra Svab and Shane Collinge counted votes and rechecked votes. Shane announced results • Results were Julie Tait (12 votes) to Neva Milton (11 votes) • Congratulations to Julie Tait!! • Other nominations – 1 nomination for secretary – Duke Molendinar – welcome Duke to Secretary role. • Committee member nominations: <ul style="list-style-type: none"> - Anna Duncan by Julie Tait - Brett Milton by Julie Griffiths - Neva Milton by Julie Griffiths

		<ul style="list-style-type: none"> - Bernie Chapman by Kahli Timms - Lesleigh Brennan by Erin Drummond • Congratulations to committee!
9. New President Address	Julie Tait – Newly elected president.	<ul style="list-style-type: none"> • Thanks to all! • Thanks to Neil Wood for presentation • Thanks to Kahli Timms by Julie Tait and Lesleigh Brennan. She has: <ul style="list-style-type: none"> - Been on the ASLIAQ committee for 9 yrs - Worked as secretary, VP, President. - Had a big input into interpreting community, organising PDs, regional tour, live streaming. - Made strong relationships with ASLIA, AUSIT, FIT (and is to remain on FIT committee) and many more. - Julie Tait – personal thanks for welcoming me to Brisbane and into the interpreting community here.
10. Close of meeting	Julie Tait – Newly elected president.	<ul style="list-style-type: none"> • Meeting closed at 2020 QLD time.